



## BOUNDARY LINE ADJUSTMENT

*(Adjustment of lot lines resulting in no new lots, as defined by KCC 16.10.010)*

**NOTE: If this Boundary Line Adjustment is between multiple property owners, seek legal advice for conveyance of property. This form does not legally convey property.**

**Please type or print clearly in ink. Attach additional sheets as necessary. Pursuant to KCC 15A.03.040, a complete application is determined within 28 days of receipt of the application submittal packet and fee. The following items must be attached to the application packet.**

### REQUIRED ATTACHMENTS

**Note: The following are required per KCC 16.10.020 Application Requirements. A separate application must be filed for each boundary line adjustment request.**

- Unified Site Plan of existing lot lines and proposed lot lines with distances of all existing structures, access points, well heads and septic drainfields to scale.
- Signatures of all property owners.
- Narrative project description (include as attachment): Please include at minimum the following information in your description: describe project size, location, water supply, sewage disposal and all qualitative features of the proposal; include every element of the proposal in the description.
- Provide existing and proposed legal descriptions of the affected lots. Example: Parcel A – The North 75 feet of the West 400 feet of the Southwest quarter of the Southwest quarter of the Southwest quarter of Section 02; Township 20 North; Range 16 East; W.M.; Except the West 30 feet thereof for roads.
- A certificate of title issued within the preceding one hundred twenty (120) days.

For final approval (not required for initial application submittal):

- Full year's taxes to be paid in full.
- Draft Final Survey meeting all conditions of Conditional Preliminary Approval.

### APPLICATION FEES:

\$750.00	Kittitas County Community Development Services (KCCDS)
\$275.00	Kittitas County Department of Public Works
\$145.00	Kittitas County Fire Marshal
\$380.00	Kittitas County Public Health Department Environmental Health
<del>\$1,550.00</del>	<b>Total fees due for this application (One check made payable to KCCDS)</b>
1,540.00	<i>New fee in effect 3/30/20</i>

### FOR STAFF USE ONLY

Application Received By (CDS Staff Signature): 	DATE: <i>4/9/2020</i> <i>(4/3/2020)</i>	RECEIPT # <i>0220-00735</i>	<div style="border: 2px solid black; padding: 5px;"> <p style="font-size: 1.2em; font-weight: bold; margin: 0;">RECEIVED</p> <p style="font-size: 1.1em; margin: 0;">APR 03 2020</p> <p style="font-size: 0.8em; margin: 0;">Kittitas Co. CDS</p> <p style="font-size: 0.7em; margin: 0;">DATE STAMP IN BOX</p> </div>
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**OPTIONAL ATTACHMENTS**

- An original survey of the current lot lines. (Please do not submit a new survey of the proposed adjusted or new parcels until after preliminary approval has been issued.)
- Assessor COMPAS Information about the parcels.

**GENERAL APPLICATION INFORMATION**

1. **Name, mailing address and day phone of land owner(s) of record:**  
*Landowner(s) signature(s) required on application form*

Name: Paul A Stewart

Mailing Address: PO Box 536

City/State/ZIP: Ellensburg, WA 98926-1916

Day Time Phone: (206) 369-2676

Email Address: snpstewart@regan.com

2. **Name, mailing address and day phone of authorized agent, if different from landowner of record:**  
*If an authorized agent is indicated, then the authorized agent's signature is required for application submittal.*

Agent Name: Western Pacific Engineering & Survey, Inc.

Mailing Address: 1328 E Hunter Place

City/State/ZIP: Moses Lake, WA 98837

Day Time Phone: (509) 765-1023

Email Address: Danielle@wpeinc.net

3. **Name, mailing address and day phone of other contact person**  
*If different than land owner or authorized agent.*

Name: Authorized Agent and/or Owner

Mailing Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Day Time Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

4. **Street address of property:**

Address: 4951 Elk Springs Road

City/State/ZIP: Ellensburg, WA 98926

5. **Legal description of property (attach additional sheets as necessary):**  
See Survey Drawing or Plat Certificate. S 1/2 SE 1/4 SE 1/4 Section 35, Township 20, Range 17 E W.M., Kittitas Co

6. **Property size:** 80 acres +/- (acres)

7. **Land Use Information:** Zoning: Forest & Range Comp Plan Land Use Designation: Rural Working

**8. Existing and Proposed Lot Information**

Original Parcel Number(s) & Acreage (1 parcel number per line)	New Acreage (Survey Vol. ____, Pg ____)
<u>568136 - 20 +/- Acres</u>	<u>568136 -39.578 acres +/-</u>
<u>337936 - 60 +/- Acres</u>	<u>337936 - 39.609 acres +/-</u>
_____	_____
_____	_____
_____	_____

APPLICANT IS:  OWNER  PURCHASER  LESSEE  OTHER

**AUTHORIZATION**

9. Application is hereby made for permit(s) to authorize the activities described herein. I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the agencies to which this application is made, the right to enter the above-described location to inspect the proposed and or completed work.

**NOTICE: Kittitas County does not guarantee a buildable site, legal access, available water or septic areas, for parcel receiving approval for a Boundary Line Adjustment.**

All correspondence and notices will be transmitted to the Land Owner of Record and copies sent to the authorized agent or contact person, as applicable.


Signature of Authorized Agent:

Signature of Land Owner of Record

(REQUIRED if indicated on application)

(Required for application submittal):

X \_\_\_\_\_ (date) \_\_\_\_\_

X  (date) 3-30-20

**THIS FORM MUST BE SIGNED BY COMMUNITY DEVELOPMENT SERVICES AND THE TREASURER'S OFFICE PRIOR TO SUBMITTAL TO THE ASSESSOR'S OFFICE.**

**TREASURER'S OFFICE REVIEW**

Tax Status: \_\_\_\_\_ By: \_\_\_\_\_ Date: \_\_\_\_\_

**COMMUNITY DEVELOPMENT SERVICES REVIEW**

( ) This BLA meets the requirements of Kittitas County Code (Ch. 16.08.055).

Deed Recording Vol. \_\_\_\_\_ Page \_\_\_\_\_ Date \_\_\_\_\_ \*\*Survey Required: Yes \_\_\_\_\_ No \_\_\_\_\_

Card #: \_\_\_\_\_

Parcel Creation Date: \_\_\_\_\_

Last Split Date: \_\_\_\_\_

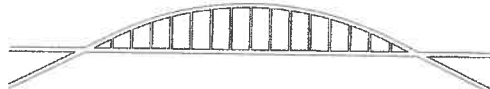
Current Zoning District: \_\_\_\_\_

Preliminary Approval Date: \_\_\_\_\_

By: \_\_\_\_\_

Final Approval Date: \_\_\_\_\_

By: \_\_\_\_\_



ENGINEERS SPECIAL INSPECTORS PLANNERS SURVEYORS

**WESTERN PACIFIC ENGINEERING & SURVEY**

PIONEER WAY PROFESSIONAL CENTER  
1328 E. HUNTER PLACE  
MOSES LAKE, WASHINGTON 98837  
OFFICE: (509) 765-1023  
FAX: (509) 765-1298

**LAND USE ACTIVITY**

**ACKNOWLEDGEMENT & AUTHORIZATION FORM**

I, Paul Stewart, legal owner of parcel(s) 568136 and 337936, hereby authorize Western Pacific Engineering & Survey, Inc. to act as my agent in the Boundary Line Adjustment application filed in Kittitas County.

  
Legal Owner

3-30-20  
Date

**RECEIVED**  
APR 03 2020  
Kittitas Co. CDS